

FBI Miami's 3rd Annual Women in Law Enforcement Conference

Hosted by: Miramar Police Department

March 6-10, 2006



REGISTRATION PACKAGE



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Women in Law Enforcement Conference
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The Federal Bureau of Investigation, Miami Division would like to invite you to the 3rd Annual Women in Law Enforcement Conference to be held March 6-10, 2006. We are pleased to announce that this year's conference will be hosted by Miramar Police Department. The conference will consist of a 2-day In-House Conference to be held at the Miramar Town Center Commission Chambers and a 3-day Field Training to be held at the Miramar Police, Sunset Lakes Sub-Station. Conference and Field Training agendas, as well as registration forms are enclosed.

2 Day In-House Training

March 6-7, 2006, Monday-Tuesday

Miramar Town Center Commission Chambers
2300 Civic Center Place
Miramar, Florida 33025

***No Registration Fee**

3-Day Field Training

March 8-10, 2006, Wednesday-Friday

Miramar Police Sunset Lakes Sub-Station
2811 SW 186th Avenue
Miramar, Florida 33029

Registration Fee \$ 60.00

Conference Coordinators: Supervisory Special Agent Diana Moyet-Trerotola
Federal Bureau of Investigation
Miami, Florida

Officer Letisha Bridges
Miramar Police Department
Miramar, Florida

Contact Information: Federal Bureau of Investigation, Miami Division
16320 NW 2nd Avenue
North Miami Beach, Florida 33169

Information Line: (305) 787-6293
Fax: (305) 787-6299
E-mail: fbira.miami@fbi.gov

FBI Miami would like to thank the City of Miramar and the Miramar Police Department for hosting this year's conference. Additionally, we extend our appreciation to representative(s) of the Department of Homeland Security-Office of the Inspector General, Hollywood Police Department, Palm Beach Sheriff's Office, Riviera Beach Police Department, and the United States Marshal's Service, who joined the committee this year, and to all invited speakers participating in the 2006 Women in Law Enforcement conference.

2-Day In-House Conference

Monday, March 6, 2006 - Tuesday, March 7, 2006



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Registration: 8:00 A.M. - 8:30 A.M. Conference: 8:30 A.M. - 4:00 P.M. Miramar Town Center Commerce Chambers 2300 Civic Center Place Miramar, Florida, 33025	<ul style="list-style-type: none">• No cost.• Please complete Registration Form A.• Registration Deadline – February 10, 2006.
<u>Guest Speakers</u> <p style="text-align: right;">Donna A. Bucella Director of the Terrorist Screening Center Department of Homeland Security Transportation Security Administration Washington, D.C.</p> <p style="text-align: right;">Kathleen McChesney Walt Disney Company, Vice-President Former FBI Assistant Director Washington, D.C.</p> <p style="text-align: right;">Mayor Lori C. Moseley City of Miramar Miramar, Florida</p> <p style="text-align: right;">Karen P. Tandy Administrator Drug Enforcement Administration Washington, D.C.</p> <p style="text-align: right;">Veronica Venture Equal Employment Opportunity Officer FBI Headquarters Washington, D.C.</p>	<p><u>Panel Discussion: "The Difference Between Leadership & Management" (*)</u></p> <p style="text-align: right;">Sheriff Susan Benton Highlands County Sheriff's Office Highlands County, Florida</p> <p style="text-align: right;">Major Cynthia R. Brown Miramar Police Department Miramar, Florida</p> <p><u>Panel Discussion: "Command Leadership In Crisis Situations" (*)</u></p> <p style="text-align: right;">Chief Linda Loizzo North Miami Beach Police Department North Miami Beach, Florida</p> <p><u>"FBI National Academy Program"</u></p> <p style="text-align: right;">Captain Venetia L. Coffey North Miami Beach Police Department North Miami Beach, Florida</p> <p style="text-align: right;">Special Agent Brian Jerome, Training Coordinator Federal Bureau of Investigation Miami, Florida</p> <p><u>"Understanding Your Rights & Obligations As A Witness Or Subject In An Internal Administrative Investigation"</u></p> <p style="text-align: right;">Major Michael G. Trerotola Miami-Dade Police Department Miami, Florida</p> <p><u>"Preparing For Retirement & Securing Your Family Financially In Case Of An Emergency"</u></p> <p style="text-align: right;">Wayne McCloud, President & CEO FEBG-FEIS, Inc Jacksonville, Florida</p> <p>(*) Other panel speakers pending</p>
<u>Tribute To Women In Law Enforcement Killed In The Line Of Duty</u> <p style="text-align: right;">Deputy Jennifer Fulford PARADE Magazine's 2005 Police Officer of the Year Orange County Sheriff's Department Orlando, Florida</p> <p style="text-align: right;">The 2005 FBI Junior Academy Graduates Everglades High School Miramar, Florida</p> <p style="text-align: right;">Miramar Police Department Honor Guard Miramar, Florida</p>	
<u>Awards Lunch Banquet</u> Honoring the Federal, State, and Local Recipients of the "2006 Women In Law Enforcement Leadership Award"	

Speaker schedules are subject to change due to unforeseeable events & organizational demands.



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3-Day Field Training

Wednesday, March 8, 2006

Thursday, March 9, 2006

Friday, March 10, 2006

Registration: 8:00 A.M. - 8:30 A.M.
Conference: 8:30 A.M. - 4:00 P.M.
Miramar Police Sunset Lakes Sub-Station
2811 SW 186th Avenue
Miramar, Florida 33029

- **\$60.00 Registration Fee**
- **Please complete Registration Form B.**
- **Registration Deadline – February 10, 2006**

Field Training Agenda:

Aircraft Incident Response:

~United States Federal Air Marshals

Concealed Weapons used by Criminals:

~FBI Academy Firearms Training Unit
Quantico, Virginia

Driving Defensively:

~Florida Highway Patrol

IES Mylo Firearms Simulator and Firearms Training:

~FBI Miami's Firearms Training Unit
~Miramar Police Department, Firearms Training Unit

First Responders:

~Miramar Emergency Fire and Rescue

Miranda Warnings:

~Charles B. Morton, Jr.
Chief Assistant State Attorney
Broward County State Attorney's Office

Use of Force Matrix & The Effects of Electronic Control Device Applications on Human Beings:

~Chief Medical Examiner Bruce A. Hyma
Miami-Dade County Medical Examiner's Office
Miami, Florida
~Training Officer Sergeant Mario Knapp
Miami-Dade Police Department Training Bureau
Miami, Florida

Victim Advocacy:

~FBI Miami's Victim Advocate Dahlia Williams
~Miramar PD Victim Advocate Bridgette Schneiderman

Weapon Retention, & Arrest/Baton Techniques:

~FBI Miami's Firearms Training Unit

Administrative Matters:

- Please bring issued weapons, holsters, magazines, web gear, vests, handcuffs, batons, and flashlights.
- Training is limited to a maximum of 64 participants. Please register early.
- Registration fee includes lunch and training supplies.

Field Training Coordinators:

Sergeant Mike Slane
Miramar Police Department
(954) 602-4024
(954) 802-6829 cell

Principal Firearms Instructor Patty Thompson
FBI Miami
(305) 787-6586
(954) 797-1287 cell

Firearms Inventory Specialist Mio Gonzalez
FBI Miami
(305) 787-6116

Field Training schedules are subject to change.



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Conference Registration Details

Attached Forms:

- **Form A** – Registration for 2-day In-House Conference
- **Form B** – Registration for 3-day Field Training
- **Form C** – Shirt Order Form
- **Attachment D** – Hotel Information
- **Attachment E** – Map of conference/training locations

Cost of Conference:

- **2 Day In-House Conference** - **No cost**
- **3 Day Field Training** - **Cost is \$60.00**; includes lunch & training supplies

Registration Process:

- Please submit separate registration forms (Forms **A** and/or **B**) for each session you will be attending.
- Deadline for all registrations is **February 10, 2006**.
- **In-House Conference Registrations** can be made by:
 1. Faxing to: **(305) 787-6299**
 2. E-Mailing to: **fbira.miami@fbi.gov**.
 3. Mailing to: **Federal Bureau of Investigation
Attention: Special Agent Maria Groh
Registration Coordinator
16320 NW 2nd Avenue
North Miami Beach, Florida 33169**
- **Field Training Registration Details:**
Registration **AND** payment for Field Training must be received by **Friday, February 10, 2006**, to guarantee your reservation. **Please make checks payable to the Miramar Police Department** and **mail to the FBI** mailing address noted above.

Shirt Orders:

- Shirt order payments must be separate from registration payments. (See Shirt Order Form "**C**") Please make shirt order payments payable to the "FBIRA" and mail payments to the above FBI address.

Administrative Information:

- For questions, please contact the FBI conference committee at the Conference Information Line: (305) 787-6293 or E-Mail: **fbira.miami@fbi.gov**.



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REGISTRATION FORM "A"
2-Day In-House Conference
March 6-7, 2006

Dates:

- Monday, March 6, 2006
- Tuesday, March 7, 2006

Registration: 8:00 A.M. - 8:30 A.M.

Conference: 8:30 A.M. - 4:00 P.M.

Location:

Miramar Town Center Commerce Chambers
2300 Civic Center Place
Miramar, Florida 33025

Details:

- See In-House Conference Agenda.
- No registration fee.
- Space is limited. Please register early.

Forward Registration Form "A" to:

Federal Bureau of Investigation
Attention: Special Agent Maria Groh
Registration Coordinator
16320 NW 2nd Avenue
North Miami Beach, Florida 33169

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E-mail: fbira.miami@fbi.gov

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Phone: (305) 787-6293 (Information Line)

Fax: (305) 787-6299

Check appropriate boxes:

Registration A only (2 day In-House Conference - March 6-7, 2006)

Registration A & B* (2 day In-House Conference & 3 day Field Training – March 6-10, 2006)

*** Must also complete Registration B & attach registration fee payable to Miramar Police Dept.**

Shirt Order Enclosed (Payment for Shirt Order to be made out to FBIRA)

Please Print or Type:

Last Name

First Name

Agency:

Rank/Title

Agency Address : _____

City _____ State _____ Zip Code _____

Contact Numbers: (work) _____ (cell) _____

Fax Number: _____ E-Mail: _____

Office Use Only

Last Name of Attendee: _____

Agency: _____

Received By: _____ Date: _____ Via: _____ Fax _____ E-mail _____ Mail _____

A only A & B Check #: _____ Amt: \$ _____ Date: _____

Shirt order enclosed: Check #: _____ Amt: \$ _____ Date: _____

Information Entered By: _____ Date: _____



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REGISTRATION FORM "B"
3-Day Field Training
March 8-10, 2006

Dates:

- Wednesday, March 8, 2006
- Thursday, March 9, 2006
- Friday, March 10, 2006

Registration: 8:00 A.M. - 8:30 A.M.

Conference: 8:30 A.M. - 4:00 P.M.

Location:

Miramar Police Sunset Lakes Sub-Station
2811 SW 186th Avenue
Miramar, Florida 33029

Details:

- See Field Training Agenda.
- \$60.00 Registration Fee.
- Make checks payable to:
Miramar Police Department
- Space is limited. Please register early.

Forward Registration Form "B" to:

Federal Bureau of Investigation
Attention: Special Agent Maria Groh
Registration Coordinator
16320 NW 2nd Avenue
North Miami Beach, Florida 33169

~
E-mail: fbira.miami@fbi.gov

~
Phone: (305) 787-6293 (Information Line)
Fax: (305) 787-6299

Check appropriate boxes:

Registration B only (3 day Field Training - March 8-10, 2006)

Registration A* & B (2 day In-House Conference & 3 day Field Training – March 6-10, 2006)

* **Must also complete Registration A.**

Shirt Order Enclosed (Payment for Shirt Order to be made out to **FBIRA**)

Please Print or Type:

Last Name

First Name

Agency:

Rank/Title

Agency Address: _____

City _____ State _____ Zip Code _____

Contact Numbers: (work) _____ (cell) _____

Fax Number: _____ E-Mail: _____

Office Use Only

Last Name of Attendee: _____

Agency: _____

Received By: _____ Date: _____ Via: _____ Fax _____ E-mail _____ Mail _____

A only A & B Check #: _____ Amt: \$ _____ Date: _____

Shirt order enclosed: Check #: _____ Amt: \$ _____ Date: _____

Information Entered By: _____ Date: _____

Check forwarded to MPD By: _____ Date: _____



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Shirt Order Form
Form "C"

Shirt Details:

- Shirts can be ordered either polo style or t-shirt. All shirts have the Women In Law Enforcement Conference Logo (see front of Registration package) embroidered or imprinted in the upper left hand corner of the shirt.
- Embroidered Polo style shirts can be ordered in both ladies and men styles.
- **All shirts** are available in sizes S to XXL and can be ordered in red, white, or blue.
- Shirts will be available for pick-up on the first day of the conference. Shirts can also be ordered during and after the conference, but will require a 3 to 4 week delivery time.
- For additional shirt orders, copies of Form C can be made.

Please Print or Type:

Last Name

First Name

Agency:

Rank/Title

Agency Address :

City _____ State _____ Zip Code _____

Contact Numbers: (work) _____ (cell) _____

Fax Number: _____ E-Mail: _____

Shirt style: **T-shirt (\$15.00)** **Polo Style (\$25.00)**

For Polo Style only: **Ladies** **Men**

Available Sizes: **S** **M** **L** **XL** **XXL**

Available Colors: **Red** **White** **Blue**

Payment Enclosed: \$ _____ **Check #** _____

Payment Information:

- Please make all checks for shirts **Payable to FBIRA**.
- Checks for Shirt Orders and Field Training Registration must be separate.
- To receive shirts at conference, payment must be received by Monday, February 6, 2006.

- Office Use Only -

Last Name of Attendee: _____

Payment Received: Date: _____ Check #: _____ Amount: \$ _____

By: _____ (FBIRA Member)

Shirt style ordered: Polo T- Shirt

Size ordered: S M L XL XXL

Color Ordered: Red White Blue

Shirt Ordered: **By:** _____ **Date:** _____

Shirt Received by Office: **By:** _____ **Date:** _____

Shirt Received by Buyer: **By:** _____ **Date:** _____



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Attachment "D"
HOTEL ACCOMODATIONS

Hilton Garden Inn

14501 Hotel Road
Miramar, FL 33027
1-877-STAY-HGI
(954) 438-7700
Fax (954) 392-8606
www.ftlauderdalemiramar.gardeninn.com

Rooms start at \$140.00 a night (government rate)
Group rates (10 rooms and above) are negotiated separately.

Hotel Amenities Include:

- Complimentary parking & 24-hour business Center
- Complimentary fitness center
- Outside heated pool
- American Grill Restaurant open for Breakfast, Lunch & Dinner
- Cocktail Service in the Pavilion Lounge
- Evening in-room dining
- Wireless access & high speed internet connection

Wingate Inn

2800 SW 149th Avenue
Miramar, FL 33027
954-441-0122
Fax 954-441-0328
www.wingateinns.com

Rooms with king size beds start at \$129.00 per night (government rate)

Hotel Amenities Include:

- Complimentary deluxe continental breakfast buffet
- Complimentary wireless and high speed internet
- Free 24-hour business center including a computer with high-speed internet access, fax, copier and printer
- Outdoor pool and exercise room with whirlpool
- Boardroom and meeting rooms with high speed internet access

Hotels are located in the vicinity of the Town Center and Miramar Police Substation.
Transportation to conference will be available. In addition, a Marriott Hotel should be completed before the conference. For more information, contact Marriott directly at (888) 236-2427.